MAIL RECEIVING AGENCY
Central

-This agreement is to provide mailbox service to the applicant at The Shipping Depot (SD) identified below. Applicant understands that SD facilities and services may not be used for any illegal or illegitimate purposes or for any purposes prohibited by U.S.P.S. regulations.

-Applicant further agrees to use services in accordance with SD rules and in compliance with all U.S.P.S. regulations, as well as local, state and federal laws.

Information provided by applicant will be kept confidential and will not knowingly be disclosed without applicant's prior consent, except for law enforcement purposes, in which case SD intends to cooperate fully.

-Possession of a mailbox key shall be considered valid evidence that the possessor is duly authorized to remove any contents from any mailbox provided under this agreement.

-Once the SD has placed applicant's mail in the assigned box, the mail shall be deemed delivered and the SD shall not be responsible for loss, theft, or damage. The SD cannot be held responsible for failure of the U.S.P.S. to deliver mail in a timely fashion or undamaged condition.

-Applicant agrees to protect, indemnify, and hold harmless the SD from and against any and all claims, demands and causes of action of any nature whatsoever relative to use of SD facilities or services, and any expense of SD incurred in a defense against same shall be reimbursed by applicant.

-C.O.D. items will be accepted *only* if prior arrangements have been made and payments in advance left with SD.

-SD will *not* accept any registered parcel.

-Mailbox service fees are due and payable in advance and notice of thereof will be placed in applicant's box. No other notice will be required. Failure to pay such fees when due may result in disruption or cancellation of services. SD does *not* provide refunds in the event of cancellation by the applicant.

-Upon termination of services by SD or failure to pay rent in advance by applicant, SD shall not make the applicant's mail available without payment thereof. Applicant understands that the *U.S.P.S. will not forward or return mail without payment, and will not accept a change of address. At termination of service, applicant, if he wishes mail forwarded after that date, shall provide SD with a forwarding address and pay the required fees and postage. SD will hold mail for a* $10.00 *fee for 1 month from termination as a courtesy for applicant to come in and pick up. In the event applicant fails to do this, SD shall refuse any further mail and, in the case of mail already received, retain such mail for not more than thirty (30) days from date of termination, at which point it will be destroyed.* _____ Initial

The mailing address for mailbox service shall be:

_____ (Your name)
PMB _____
2120 S Reserve St
Missoula, MT 59801-6451

OR

_____ (Your name)
2120 S Reserve St # _____
Missoula, MT 59801-6451

CUSTOMER SIGNATURE: _____ DATE: _____
NAME: _____
PERMANENT ADDRESS: _____
HOME (OR CELL) PHONE: _____ WORK: _____
SHIPPING DEPOT ASSOCIATE: _____
HOW DID YOU HEAR ABOUT US? _____

STORE HOURS MON-FRI 8:30AM – 6:00PM, SAT 10AM-5PM, SUN CLOSED
PHONE IN MAIL CHECK NUMBER: 877-549-7400